



# Appomattox Town Council Regular Meeting Agenda

Appomattox Municipal Building, 210 Linden Street, Appomattox, Virginia 24522

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**Monday, May 12, 2025**

**6:30 PM – Town Council Regular Meeting**

(Location: Appomattox Municipal Building, 210 Linden Street, Appomattox, Virginia 24522)

**Call to Order and Welcome to Visitors**

**Prayer & Pledge of Allegiance to the Flag of the United States of America**

**Approval of the Agenda**

**Public Appearance**

- 1. Award presentation for Adrienne Eagle, VML Region 4 Essay Contest Winner Presented by Rob Bullington, Director of Communications  
Mayor for the Day award Presented by Richard Conner, Mayor**

**Public Hearing**

- 2. The purpose of the public hearing will be to receive public comments as it pertains to the Proposed FY 2026 Budget for the Town of Appomattox**

**Mayor's Comments**

**Adoption of the Consent Agenda - 05/12/2025**

All matters listed under consent agenda are considered routine by the council and will be approved or received by one motion in the form listed. Items may be removed from the consent agenda for discussion under the regular agenda upon motion of any council member and duly seconded.

- 3. April 14, 2025 Budget Work Session, April 14, 2025 Regular Council meeting, April 29, 2025 Workshop Meeting and May 5, 2025 Special called meeting.**

**Citizen Comment**

- 4. This time will allow our citizens the opportunity to address the Town Council with issues of importance to the citizens. No individual citizen shall be permitted to address the Town Council for more than three (3) minutes.**

## **Unfinished Business**

5. Consideration to approve the Resolution on Health Insurance coverage as written

## **New Business**

## **Closed Session**

Closed session, pursuant to Code of Virginia Section 2.2-3711(A)29 for the purpose of discussing or considering the award of a public contract involving the expenditure of public funds, including discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the negotiating strategy of the public body.

## **Council Standing Committee Reports**

6. Centennial Commission

## **Town Manager's Report**

## **Council Comment**

## **Adjournment**

**File Attachments for Item:**

**1. Award presentation for Adrienne Eagle, VML Region 4 Essay Contest Winner  
Presented by Rob Bullington, Director of Communications**

**Mayor for the Day award Presented by Richard Conner, Mayor**



## Region 4 Winner!

### Adrienne Eagle

Cornerstone Christian Academy – Town of Appomattox

Teacher: Kelly Peters

If I was a community leader, such as a mayor, I would want to solve the quality and services of health care because we live in a rural area with limited resources and options. The residents of Appomattox have trouble accessing specialized medical care and even sufficient basic health care providers. The limited public transportation options prevent people from traveling to specific health care facilities, including those in larger cities. Some areas of town have limited access to essential infrastructure like broadband internet which can also lead to problems accessing telehealth and other online health care resources.

People that I asked about our health care services problems feel that we need to find ways to build places such as walk-in clinics or even better doctors' and dentists' offices. They feel that we need to be provided with more and better support to invest in things like mobile clinics, decreasing medication costs, and improving insurance coverage. If we can get those kinds of things then it would be easier to improve the stability of our health care providers and be able to keep better doctors closer to us.

I feel like the community members' solutions sound amazing, and if I were mayor, I would try and figure out how I can make some, or even all, of them come true. I would also open a 24-hour emergency health care facility here. I feel that we need to figure out a way to fix the problems with health care in rural areas such as Appomattox. There is so much that can be done to improve health care in Appomattox that is being overlooked and pushed aside, and nothing is being done about it. The town of Appomattox needs to find a way to build all of this to provide the care and support that older ladies and gentlemen may need. I also think that in the near future Appomattox should build a hospital so that when there is an emergency the ambulance doesn't have to drive 30 minutes to the nearest hospital.

In conclusion I would like to improve the town of Appomattox's health care to benefit everyone but especially those who have a hard time traveling, bad health problems, or emergencies. I hope everyone agrees that we need better health care facilities, health care providers, doctors, and dentists. I believe that everyone should have equal options for good health care, but that you should also always pray to God for healing and health.

**File Attachments for Item:**

2. The purpose of the public hearing will be to receive public comments as it pertains to the Proposed FY 2026 Budget for the Town of Appomattox



## **TOWN OF APPOMATTOX - PUBLIC HEARING NOTICE PROPOSED FY 2026 BUDGET**

The Appomattox Town Council will hold a public hearing on Monday May 12, 2025 at 6:30 p.m. at the Appomattox Municipal Building, 210 Linden Street. The purpose of this public hearing will be to receive public comments concerning the following:

**Proposed FY 2026 Budget for the Town of Appomattox** - In accordance with §15.2-2506 Code of Virginia, the following is a brief synopsis of the budget proposed by the Town of Appomattox for FY 2026:

GENERAL FUND EXPENDITURES	\$3,316,934.00
WATER FUND EXPENDITURES	\$1,258,071.00
SEWER FUND EXPENDITURES	\$1,059,362.00
<b>TOTAL EXPENDITURES</b>	<b>\$5,634,367.00</b>
GENERAL FUND REVENUE	\$3,316,934.00
WATER FUND REVENUE	\$1,258,071.00
SEWER FUND REVENUE	\$1,059,362.00
<b>TOTAL REVENUE</b>	<b>\$5,634,367.00</b>

Documentation is available during regular business hours in the Appomattox Town Office, 210 Linden Street, Appomattox, Virginia. A copy is also available on the Town of Appomattox website, [www.townofappomattox.com](http://www.townofappomattox.com).

The public and all interested parties are invited to attend this public hearing to make their views known on the proposed FY 2026 Budget for the Town of Appomattox. Any person needing special accommodation should contact the Town Office no later than the close of business on the day of the hearing at 434-352-8268.

**File Attachments for Item:**

3. April 14, 2025 Budget Work Session, April 14, 2025 Regular Council meeting, April 29, 2025 Workshop Meeting and May 5, 2025 Special called meeting.

1 | **Appomattox Town Council**  
**Budget Work Session**  
**April 14, 2025**

The Appomattox Town Council held a Budget work session on Monday, April 14, 2025, at 5:45 p.m. at the Appomattox Town Hall, Council Chambers, 210 Linden Street, Appomattox, Virginia.

Members present: James J. Boyce, Sr., Mary Lou Spiggle, Timothy W. Garrett, McKinley Cardwell, Nathan A. Simpson and Mayor Richard Conner

Others present: Kim Ray, Town Treasurer; Michael Campbell, Town Manager and Christy Torrence, Office Manager.

Mayor Conner called the budget work session to order.

Council had an open discussion with staff to review the 2025-2026 Proposed Budget and the list of Prospective Donation Recipient. The council requested that the items be tabled and added to the Retreat Agenda for April 18, 2025.

Mr. Garrett request consideration for an EDA incentive for employers who hire a Appomattox County High School student participating in a Trade class. Mr. Garrett requested that Megan Grey with Appomattox Co. High School be contacted for more details.

Mr. Simpson requests \$300,000 be added to the EDA incentive budget line to be used over the next three years for new businesses that may come to our area.

ADJOURNMENT:

The budget work session adjourned at 6:30 pm.

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Cindy Miller  
Deputy Town Clerk

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Richard C. Conner  
Mayor

1 | **Appomattox Town Council**  
**Regular Council Meeting**  
**April 14, 2025**

The Appomattox Town Council held a Regular Council meeting on Monday, April 14, 2025, at 6:30 p.m. at the Appomattox Municipal Building, 210 Linden Street, Appomattox, Virginia with Mayor Conner, presiding.

Members present: James J. Boyce, Sr., Mary Lou G. Spiggle, Nathan Simpson, McKinley Cardwell, and Timothy W. Garrett

Members absent: None.

Others: Carlton Duck, Alive Media, Cindy Miller, Deputy Town Clerk, Michael Campbell, Town Manager, Kim Ray, Treasurer, Kelly Childress and Rob Havers with the American Civil War Museum, Chad Hodges and Bif Johnson with Hurt & Profit.

Mayor Richard Conner called the meeting to order at 6:35 p.m.

Reverend Duck led the prayer and Pledge of Allegiance to the Flag of the United States of America.

Approval of the Agenda: Mayor Richard Conner asked if there were any changes to the agenda.

On a motion by Mr. Garrett, seconded by Mr. Cardwell, the Council voted to accept the agenda as written. All members present voting aye. Motion carried 5-0.

Public Hearing: Mayor Conner opened the public hearing by reading the purpose:

The purpose of this public hearing will be to receive public comments concerning the following:

Sec. 32-173. Penalty and towing for violations.

Any person violating the provisions of Chapter 32. Article III, Division 3 of the Code, shall be fined \$50.00 except to the extent otherwise specified in a particular section, and any vehicle violating such provisions shall be towed away at the expense of the owner thereof.

(Ord of 4-14-2025 1)

There were no public comments made or received during the public comment period.

Mayor Conner closed the public hearing.

Mayor's Comments:

The Mayor stated with Spring, hope is eternal. The Mayor stated he appreciated the efforts to bring our team together here at the Town of Appomattox.

2 | **Appomattox Town Council**  
**Regular Council Meeting**  
**April 14, 2025**

Adoption of the Consent Agenda:

On a motion by Mr. Cardwell, seconded by Ms. Spiggle, the Council voted to adopt the consent agenda; March 10, 2025, Regular Council meeting, and March 24, 2025, Workshop meeting. All members present voting aye. Motion carried 5-0.

Schedule for Public Appearance

Rob Havers spoke on behalf of the American Civil War Museum and requested support from the Town Council for their outreach efforts. Mr. Havers introduced Kelly Childress, Site Director. Requested funding for local events was \$2500.

Citizen Comments: none

Unfinished Business:

Consideration to Advertise for Councilman opening.

On a motion by Mr. Simpson, seconded by Ms. Spiggle, Council voted to advertise the Interim Councilman position via Facebook and word of mouth. With candidates wishing to run for the position to be on the November ballot. All members of Council voted aye. Motion carried 5/0.

Consideration to Advertise the FY 26 Budget for Public Hearing

On a motion by Mr. Garrett, seconded by Mr. Simpson, the Council voted to table the consideration to advertise the FY 26 Budget until the Council Retreat on Friday April 18, 2025. All members of Council voted aye. Motion carried 5/0.

New Business:

Consideration to adopt Sec. 32-173 Penalty and towing for violations Ordinance for fines of \$50 per violation.

On a motion by Mr. Simpson, seconded by Mr. Cardwell, the Council voted to adopt Sec 32-173 as presented. All members of council voted aye. Motion carried 5/0.

Closed Session:

On a motion by Mr. Boyce, seconded by Mr. Garrett, Council voted to convene in Closed Session, pursuant to Section 2.2.3711(A)6, for the purpose of discussion and consideration of the Investment of public funds where competition and bargaining is invoiced, where, if made public initially, the financial interest of the governmental unit would be adversely affected, Economic Prospect A.

3 | **Appomattox Town Council**  
**Regular Council Meeting**  
**April 14, 2025**

ROLL CALL VOTE: Boyce-yes, Garrett-yes, Cardwell-yes, Simpson-yes, Spiggle-yes. Motion carried 5-0.

The meeting was re-opened to the public.

Council member Mr. Boyce made the following motion:

To the best of each member's knowledge, the only subjects just discussed or considered in the preceding closed meeting were those: (i) lawfully exempted from the FOIA Act's open-meeting requirements and (ii) properly identified in the motion that convened the closed meeting, pursuant to Virginia Code Section 2.2.371(A)6.

The motion was seconded by Council Member Ms. Spiggle and Council by the following recorded vote adopted the motion:

ROLL CALL VOTE: Boyce-yes, Garrett-yes, Cardwell-yes, Simpson-yes, Spiggle-yes. Motion carried 5-0.

On a motion by Mr. Cardwell, seconded by Ms. Spiggle, Council voted to adopt the resolution to Authorizing the Town Manager to serve as the Town's Lead Negotiator for regional water and sanitary sewer infrastructure partnerships and to engage specialized legal counsel. All members present voting aye.

ROLL CALL VOTE: Boyce-yes, Garrett-yes, Cardwell-yes, Simpson-yes, Spiggle-yes. Motion carried 5-0.

**RESOLUTION NO. 2025-01**

**A RESOLUTION AUTHORIZING THE TOWN MANAGER TO SERVE AS THE TOWN'S  
LEAD NEGOTIATOR FOR REGIONAL WATER AND SANITARY SEWER  
INFRASTRUCTURE PARTNERSHIPS AND TO ENGAGE SPECIALIZED LEGAL  
COUNSEL**

WHEREAS, the Town of Appomattox is evaluating opportunities to expand and sustain its water and sanitary sewer utility infrastructure to meet the demands of current residents and support future growth; and

WHEREAS, cooperative planning and negotiation with regional partners such as Appomattox County, Campbell County, and the Campbell County Utilities and Service Authority (CCUSA) may yield mutually beneficial outcomes in areas including cost-sharing, infrastructure development, and utility service delivery; and

4 | **Appomattox Town Council**  
**Regular Council Meeting**  
**April 14, 2025**

WHEREAS, the Town may also need to engage with other localities, private developers, and engineering firms as part of its broader effort to modernize its utility infrastructure and secure long-term solutions that promote economic development and maintain high service standards; and

WHEREAS, the Town is also exploring the potential acquisition and assumption of ownership of the water utility currently owned and operated by Appomattox County, to ensure long-term local control, enhanced service delivery, and financial sustainability for Town residents and businesses;

WHEREAS, the Town Council recognizes the importance of securing expert legal counsel to navigate complex contract negotiations and public utility agreements;

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF APPOMATTOX, VIRGINIA:**

1. Authority to Negotiate – The Town Manager, Michael Campbell, is hereby authorized and empowered to serve as the sole official representative and lead negotiator for the Town in all discussions and partnership development efforts relating to water and sanitary sewer infrastructure with:
  - The Appomattox County and Campbell County Boards of Supervisors and their respective County Administrators;
  - The Campbell County Utilities and Service Authority (CCUSA);
  - Other localities, developers, engineering firms, and relevant stakeholders.
2. Engagement of Legal Counsel – The Town Manager is further authorized to retain outside legal counsel, specializing in contract law, public utility law, and intergovernmental agreements, to support these efforts and protect the Town’s legal and financial interests throughout the negotiation process.
3. Reporting Requirement – The Town Manager shall keep the Town Council informed of material developments and present any proposed binding agreements for Council approval before execution.
4. Effective Date – This Resolution shall be effective immediately upon adoption.

Adopted this 14th day of April 2025.

Attest:

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Deputy Town Clerk

Approved:

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Mayor  
Town of Appomattox, Virginia

5 | **Appomattox Town Council**  
**Regular Council Meeting**  
**April 14, 2025**

Council Standing Committee Reports:

Physical Development Committee- none

Finance & Planning Committee- none

The Centennial Commission- Mr. Simpson stated that the committee will meet soon to finalize the June event.

Town Manager's Report:

Playground will be completed soon with a ribbon cutting ceremony to follow.

Council Comments

Ms. Spiggle-none

Mr. Simpson-Opened a discussion about where to house the Lambda equipment and discussed the possibility of housing it at the Appomattox Co High School. Mr. Garrett and Mr. Simpson will plan to discuss this with the school.

Mr. Garrett-none

Mr. Cardwell-The 160<sup>th</sup> Civil War celebration was wonderful. Mr. Cardwell stated a student from our area was an essay winner for Region 4 VML and we will plan to have VML present her with an award at our next meeting.

Mr. Boyce-none

Adjournment:

On a motion by Mr. Garrett, seconded by Mr. Boyce, the Council voted to adjourn at 8:22 pm. All members present voting aye. Motion carried 5-0.

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Cindy Miller  
Deputy Town Clerk

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Richard C. Conner  
Mayor

1 | **Appomattox Town Council  
Workshop Meeting  
April 29, 2025**

The Appomattox Town Council held a Workshop meeting on Tuesday, April 29, 2025, at 6:30 p.m. at the Appomattox Town Hall, Council Chambers, 210 Linden Street, Appomattox, Virginia with Mayor Conner presiding.

Members present: James J. Boyce, Sr., Timothy W. Garrett, Mary Lou Spiggle, and McKinley Cardwell

Absent: none

Others present: Carlton Duck; Alive Media, Michael Campbell, Town Manager and Cindy Miller Deputy Town Clerk.

Mayor Conner called the meeting to order at 6:30 p.m.

Approval of the Agenda: On a motion from Mr. Boyce, seconded by Ms. Spiggle, Council voted to approve the agenda as presented. All council members present voting aye. Motion carried 4-0.

DISCUSSION #1: Consideration of eligibility for Health Insurance coverage.

An open discussion was made on the topic of Health Insurance coverage for part-time employees and Council.

6:35 p.m. Mr. Simpson walked in

On a motion by Mr. Simpson, seconded by Mr. Boyce, Council voted to approve a motion to create a Resolution to be written that allows all part time employees and Council persons of the Town Council to have access to obtain Health Insurance coverage thru the Town of Appomattox's current health insurance company, with the part time employees or/and Council persons paying the full premium as a direct bill from the insurance company. This benefit would be at the expense of the part time employee or Council person. All members of Council voted aye. Motion carried 5-0.

On a motion by Mr. Simpson, seconded by Mr. Boyce, Council voted to approve a motion to have the Employee handbook and Council handbook reflect that the only benefits paid to the Town Council is the monthly salary and no additional benefits. All members of Council voted aye. Motion carried 5-0.

COUNCIL STANDING COMMITTEE REPORTS:

Centennial Commission: Mr. Simpson stated that the June event will be a picnic. Mr. Simpson expressed his Thank you for Mr. Garrett's help coordinating the renovation of the Depot.

2 | **Appomattox Town Council**  
**Workshop Meeting**  
**April 29, 2025**

Closed Session:

On a motion by Mr. Boyce, seconded by Mr. Cardwell, the Council voted to convene in closed session, pursuant to Section 2.2-3711(A)1, for the purpose of discussing prospective candidates for a Town Council vacancy, specifically being vacancy A.

ROLL CALL VOTE: Boyce-yes, Cardwell-yes, Garrett-yes, Simpson-yes, Spiggle-yes.  
Motion carried 5-0.

On a motion by Mr. Boyce, seconded by Mr. Cardwell, Council voted to convene in Closed Session, pursuant to Section 2.2-3711(A)6 for the purpose of discussion and consideration of the Investment of public funds where competition and bargaining is invoiced, where, if made public initially, the financial interest of the governmental unit would be adversely affected, Economic Prospect A.

ROLL CALL VOTE: Boyce-yes, Cardwell-yes, Garrett-yes, Simpson-yes, Spiggle-yes.  
Motion carried 5-0.

The meeting was re-opened to the public.

Council member Mr. Boyce made the following motion:

To the best of each member's knowledge, the only subjects just discussed or considered in the preceding closed meeting were those: (i) lawfully exempted from the FOIA act's open-meeting requirements and (ii) properly identified in the motion that convened the closed meeting pursuant to Virginia Code Section 2.2.3712(D).

ROLL CALL VOTE: Boyce-yes, Cardwell-yes, Garrett-yes, Simpson-yes, Spiggle-yes.  
Motion carried 5-0.

The council requested that the remainder of the agenda items be tabled.

ADJOURNMENT:

On a motion by Mr. Garrett, seconded by Mr. Simpson, the Council voted to adjourn at 9:37 pm. All council members present voting aye. Motion carried 5-0.

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Cindy Miller  
Deputy Town Clerk

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Richard C. Conner  
Mayor

1 | **Appomattox Town Council**  
**Special Call Council Meeting**  
**May 5, 2025**

The Appomattox Town Council held a Special Call Council meeting on Monday May 5, 2025, at 7:30 p.m. at the Appomattox Municipal Building, 210 Linden Street, Appomattox, Virginia with Mayor Conner, presiding.

Members present: James J. Boyce, Sr., Mary Lou Spiggle, Timothy W. Garrett, McKinley Cardwell, and Nathan Simpson

Others present: Michael Campbell, Town Manager and Cindy Miller, Deputy Town Clerk, Jack L Hensley and Stephanie A Pawelczyk.

Mayor Conner called the Special Call meeting to order.

On a motion by Mr. Boyce, seconded by Mr. Cardwell, the Council voted to convene in closed session for the purpose of discussing prospective candidates for a Town Council vacancy, specifically being vacancy A.

ROLL CALL VOTE- Boyce – yes, Cardwell-yes, Garrett – yes, Simpson-yes, Spiggle-yes.  
Motion carried 5-0.

The meeting was re-opened to the public.

On a motion by Mr. Cardwell, seconded by Mr. Simpson:

To the best of each member’s knowledge, the only subjects just discussed or considered in the preceding closed meeting were those: (i) lawfully exempted from the FOIA Acts’s open-meeting requirements and (ii) properly identified in the motion that convened the closed meeting, pursuant to Virginia Code Section 2.2-3712(D).

ROLL CALL VOTE- Boyce – yes, Cardwell-yes, Garrett – yes, Simpson-yes, Spiggle-yes.  
Motion carried 5-0.

On a motion by Mr. Simpson, seconded by Mr. Cardwell, the Council voted to select Stephanie A Pawelczyk as the Interim Council person.

ROLL CALL VOTE- Boyce – no, Cardwell-yes, Garrett – no, Simpson-yes, Spiggle-no. Motion failed 2-3.

On a motion by Ms. Spiggle, seconded by Mr. Garrett, the Council voted to select Jack L Hensley as the Interim Council person.

ROLL CALL VOTE- Boyce – yes, Cardwell-no, Garrett – yes, Simpson-no, Spiggle-yes.  
Motion carried 3-2.

Adjournment:

On a motion by Mr. Garrett, seconded by Ms. Spiggle, Council voted to adjourn at 8:54 pm.  
All members present voting aye. Motion carried 5-0.

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Cindy Miller, Deputy Town Clerk

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Richard C. Conner, Mayor

**File Attachments for Item:**

5. Consideration to approve the Resolution on Health Insurance coverage as written

**RESOLUTION**

WHEREAS, the Town of Appomattox employs full-time and part-time employees and provides health insurance benefits to all full-time employees; and,

WHEREAS, the Town of Appomattox desires to offer an opportunity to part-time employees and to its Town Council members to pay the full cost of such health insurance and receive access to that benefit at their choice; and,

WHEREAS, the Town of Appomattox, in offering this opportunity to its part-time employees and Town Council members, shall not pay any of the cost of premiums for such health insurance benefits for these part-time employees and Town Council members; and,

WHEREAS, the entire benefit of access to the Town’s health insurance program would be at the sole expense of the part-time employee or Town Council member who is choosing to access such benefit; and,

WHEREAS, this Resolution is intended to provide access for part-time employees and Town Council members to health insurance but no additional financial benefit from taxpayer funds; and,

NOW THEREFORE, BE IT RESOLVED, that the Appomattox Town Council, by motion of Nathan Simpson, hereby resolves that any part-time employee of the Town of Appomattox and any member of the Appomattox Town Council may choose to obtain health insurance coverage under the Town’s program if such person pays the entire cost of such health insurance coverage.

PASSED AND ADOPTED this 29th day of April, 2025.

WITNESS the following signature and seal:

TOWN OF APPOMATTOX

By: \_\_\_\_\_  
Richard Conner, Mayor

Ayes:

Nays:

Absent:

Attest:

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Cindy Miller, Clerk

